

KENT SHARED LIVES

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(26) Placement Reviews

It is the policy of Kent Shared Lives to ensure the quality of the Shared Lives service to the placed individual through a regular, transparent, inclusive and consistent system of placement reviews.

In accordance with the promoting independence through review policy, a review should take place within 8 weeks of the commencement of any new service and after sign of the care and support plan and personal budget, and yearly thereafter (or more frequently as required). This review is carried out by the funding social work team.

When a care and support plan has been agreed, under section 27 of the Care Act 2014 local authorities **must** keep under review the care and support plan which needs to consider:

- the impact the care and support plan is having;
- if outcomes are being achieved;
- how the provision of care and support is contributing to the achievement of the outcomes and;
- if needs have changed.

Other requirements regarding review can be found in promoting independence through review operational policy and practice guidance.

This policy is complementary to and should be read alongside Shared Lives policies on needs assessment, placement agreement, care & support plan, matching, placement introductions and record keeping.

1. Shared Lives will request that placement reviews are held at least annually or whenever significant changes in the circumstances of the person or the Shared Lives host are identified, by reminding funding social work team.
2. Shared Lives will request via the social work team, that all appropriate parties are involved in the placement review and that the individual and/or representative and the Shared Lives host are supported to actively participate in the review process.
3. The social work team will ensure that the focus of the placement review is the placement agreement and care and support plan. The review will consider how far the requirements set down in the placement agreement and care and support plan have been met. Changes to the care and support plan and placement agreement should be agreed and recorded at the review meeting.
4. The review will consider actions taken in response to any emergency in the placement over the period covered by the review.

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5. The care manager will provide an accurate record of the review, in an accessible format, to all participants in a timely manner. It will include actions taken as a result of the previous review and decisions on actions agreed at the review, with timescales for implementation, they will set the date for the next review.