**Shared Lives**

# **Information required for when a Carer and/or Adult is going on holiday**

*Please add NA to any non-applicable boxes.*

Shared Lives Carer name, address & contact number

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Adult/s in placement

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Holiday destination, address and dates

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If your Adult isn’t going on holiday, who will be caring for the Adult/s in placement whilst you are on holiday? Are they an approved Support Carer? What are their contact details (email, phone and address). Please confirm that contact details for Shared Lives have been shared with this/these Carer/s.

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In the event of an emergency what contingency plans are in place?

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If the Adult is going on holiday without the Carer who is accompanying them?

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What travel/medical insurance been arranged for the Adult? What is the policy number?

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Is the Adult expected to participate in any potentially dangerous activities? e.g. rock climbing if so has a risk assessment been completed?

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Any other information that we need to be aware of?

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Checklist:

Please confirm that you have notified the Adults funding/Social Care team.

If travelling in Europe do you have the UK Global Health Insurance card (GHIC)? (please note this does not substitute travel insurance), further information on this can be found on the NHS website: - <https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/>

Do you have the required travel documents for the destination, e.g. passport/visa?

Are vaccinations required?

* Do you have relevant contact details in case of emergency – Shared Lives/Next of Kin or emergency contact/Out of Hours?

Has the funding for the holiday been agreed by the relevant people, if unsure please check with your Shared Lives worker and the “who pays for what” guidance.

Do you need to take medication on the holiday? Will it be ready in advance of the holiday?

Shared Lives Carer Signature: ……………………………………………………

Date: ………………………………………………….